



Application for Borrowing Privileges

University of the Incarnate Word

J.E. & L.E. Mabee Library

San Antonio, Texas

Please print legibly.

Date: _____

Name: (Last)		(First)		(M.I.)
Current Address:				Apt/Ste.
City:		State:	Zip:	
Phone (including area code):				
E-mail Address:				
Driver's License #:				
Patron Group (Circle one):				
UIW Alumna or Alumnus		IW Retirement Center Resident		
High School (IWHS or SAHS)		Summer Program (Pre-Engineering/Pastoral Institute)		
TexShare/CORAL (Name of Issuing Institution): _____ Exp. Date: _____ I.D.#: _____				
ELS (I.D. #): _____ Exp. Date: _____				
Other/Status: _____ I.D #: _____				

Borrowing privileges are extended to the patron in person – no proxies, accepted – when the patron is in good standing with the library. Borrowing privileges will be suspended until all overdue materials are returned and all fines cleared from the patron's record. In addition to a special borrower's card (TexShare and Alumni), a current picture I.D. is required for the borrowing of books.

Borrowing privileges will expire at the end of each semester and must be renewed at the Circulation desk each term.

Other library services such as Interlibrary Loan, Reserves and Audiovisuals are NOT available to any patrons who are not currently enrolled in UIW classes.

Fines for overdue books are .50 cents per book per day. The library mails one overdue notice as a courtesy but is not responsible for lost or returned notices due to a borrower's change of address. A book is declared lost when it has accrued the maximum fine of \$10.00. Charges for a lost book include the cost for the replacement copy plus the maximum fine.

Library policies at UIW are reviewed periodically and may be subject to change without notice.

By signing below, you agree to the terms of all borrowing policies of the J.E & L.E. Mabee Library.

Applicant's Signature: _____

Type of I.D. presented (circle one): Texas Driver's License School I.D.

Circulation Desk Attendant's Signature: _____